



Executive Order No. 07
Series of 2021 *for*

**AN ORDER ESTABLISHING THE CITY VACCINATION OPERATION CENTER AND
CREATION OF COVID-19 VACCINATION OVERSIGHT COMMITTEE FOR THE
IMPLEMENTATION OF DEPLOYMENT OF COVID-19 VACCINE AND IMMUNIZATION**

WHEREAS, on January 30, 2020 World Health Organization (WHO) declared Corona Virus Disease 2019 as a Public Health Emergency of International Concern (PHEIC).

WHEREAS, proclamation 922 by President Rodrigo R. Duterte on March 8, 2020 declared the whole country under State of Public Emergency.

WHEREAS, Republic Act No. 11494 as the Bayanohan to Recover as One Act, authorized the president to suppress the COVID-19 pandemic through the procurement of drugs and vaccines.

WHEREAS, in DOH Order released Order No. 2021-0005 last January 12, 2021, to prepare the country for the COVID-19 Vaccination Program of the DOH. A creation of COVID-19 Vaccine Organization Structure shall be established to institutionalize a unified command, control, coordination and communication mechanism and ensure the implementation of COVID-19 vaccine access, deployed and immunization of eligible population.

WHEREAS, DILG issued last February 17, 2021, Memorandum Circular no 2021-019 re: **GUIDELINES ON THE IMPLEMENTATION OF DEMAND GENERATION AND COMMUNICATION ACTIVITIES IN SUPPORT TO THE NATIONAL COVID-19 VACCINE DEPLOYMENT PLAN.**

Now therefore, I, **SITTI DJALIA T. HATAMAN**, City Mayor of Isabela de Basilan, by the power vested in me by the constitution and by laws, do hereby order as follows:

ARTICLE I.

Section 1. Guiding Principles. The COVID-19 vaccine deployment and immunization program shall be anchored to the following principles:

1. **National Ownership:** the national government shall ensure primary ownership and responsibility for establishing good governance and provision of quality and effective immunization services for all.
2. **Shared Responsibility and Partnership:** COVID-19 immunization is an individual, community, societal and government responsibility that cuts across borders and sectors.
3. **Integration:** the COVID-19 immunization services shall be fully integrated into the country's health systems and eventually to the regular immunization services.
4. **Innovation:** adaptation and incorporation of the scientific evidence gathered through research and innovation on COVID-19 vaccine and immunization is vital to ensure effective implementation of COVID-19 immunization services.

Section 2. Local Vaccination Operation Center (VOC). The Local Government Unit of Isabela City shall establish a **Local Vaccination Operation Center for COVID-19** located at the City Health Office, 2nd Floor Infirmary Bldg., Sunrise, this City, to enable the monitoring of the implementation of deployment of COVID-19 vaccine and immunization.



ARTICLE II

Section 1. COVID-19 Vaccination Organizational Structure - this is hereby created an ISABELA CITY COVID-19 VACCINATION OVERSIGHT COMMITTEE to be composed of but not limited to the following:

- Chairman - City Mayor
- Co-Chairman - City Health Officer
- Members - Rural Health Physician, RHU 1 East
- Rural Health Physician, RHU 2 West
- Rural Health Physician, RHU 10 North
- CLGOO, DILG
- CDRRMO
- CSWDO
- CITY LEGAL OFFICER
- CITY BUDGET OFFICER
- CITY TREASURER
- CITY ACCOUNTANT
- CPDO
- BAC CHAIRMAN
- CHIEF OF POLICE, ICPS
- ABC President
- BHW PRESIDENT
- Barangay Information Officer President
- City Information Officer (CIO)
- Philippine Information Agency (PIA)
- City Health Education and Promotion Officer (HEPO)
- CGSO
- National Immunization Program Coordinator (NIP)
- CESU

- Cold Chain Manager/Supply officer
- City Pharmacist
- Data Manager/IT
- Environment and Sanitation Officer, SI
- Accredited CSO
- Chief of Hospital, BGH
- Medical Director, Juan S. Alano Memorial Hospital Inc.,
- Medical Director, Enfante Memorial Hospital Inc.
- Medical Director, Basilan Community Hospital

Section 2. Function - The COVID-19 Vaccination Oversight Committee shall have the following general duties and responsibilities:

- A. Establish Vaccine Operation Center to unify command, control, coordination and communication on deployment of COVID-19 Vaccination and Immunization.
- B. Implement Vaccine delivery strategies, vaccine acceptance, human resource management and training.
- C. Implement Supply Chain and Cold Chain Storage.
- D. Management of health care waste and reverse logistics.
- E. Implement Safety and Surveillance and Immunization Monitoring Systems.



F. Implementation of risk communication, health education and community engagement activities utilizing diverse platforms and the conduct of strategies and intervention address of vaccine hesitancy.

Section 3. The said oversight committee shall have, but shall not be limited to the following teams:

A. VACCINATION TEAM whose responsibility is to supervise the implementation of COVID-19 vaccine deployment and immunization at the different vaccination site in the City and ensure quality vaccination campaign against COVID-19.

Team Leader : CHIO
 Members: Rural Health Physician, RHU 1 East
 Rural Health Physician, RHU 2 West
 Rural Health Physician, RHU 10 North
 NIP COORDINATOR
 BIHW Coordinator
 BGH NIP coordinator
 Juan S. Alano Memorial Hospital Inc, NIP Coordinator
 Enfante Memorial Hospital Inc., NIP Coordinator
 Basilan Community Hospital, NIP Coordinator

B. DEMAND GENERATION AND COMMUNICATION TEAM whose roles and responsibilities are : 1) to design a demand and risk communication plan, 2) implement advocacy, social mobilization and community engagement activities and 3) to ensure social preparation of target population groups prior to vaccination.

Team Leader : CHIO/HEPO
 Members: City Information Officer
 CLGOO, DILG
 PIA
 BIHW President
 BIO President
 Local Hospitals
 CDRRMO
 Accredited CSO

C. COLD CHAIN AND LOGISTICS MANAGEMENT TEAM whose roles and responsibilities includes but not limited to the following: 1) facilitate acceptance and inventory of vaccines and logistics, 2) develop plan for vaccine transportation to include map potential port(s) of entry, point of storage, distribution of ancillary products, 3) assess dry storage and cold chain capacity of the city, 4) ensure storage, distribution and delivery of vaccine and logistics to target areas and 5) monitor cold chain practices and ensure that vaccines are handled and disposed correctly and properly, including reverse logistics.

Team Leader: CHIO/COLD CHAIN MANAGER
 Members: Chief of Police, ICPS
 Maritime Police
 Philippine Coast Guard
 BFP
 NIP Coordinator
 Sanitation Inspector
 CGSO

OFFICE OF THE MAYOR

RELEASED

BY: *[Signature]*
 DATE: 2/22/2021
 TIME: 9:00 AM



CDRRMO
 City Pharmacist

D. VACCINE PROCUREMENT AND FINANCING whose roles and responsibilities are to: 1) facilitate procurement through various mechanisms allowed under the existing laws, rules, and regulations through bilateral, multilateral and other financial modalities, 2) facilitate advanced market commitment and/or framework contracting and/or procurement through other available facilities, 3) coordinate with Sanguniang Panlungsod as may be necessary on budget and co-payment ceilings.

Team Leader: City Legal Officer
 Members: CHO
 City Budget Officer
 City Treasurer
 City Accountant
 CDRRMO
 SP Member on finance
 CPDO

E. ADVERSE EVENTS FOLLOWING IMMUNIZATION (AEFI) SURVEILLANCE TEAM whose roles and responsibilities are the following : 1) investigate and review all reported serious and cluster of AEFI cases, 2) engage with other national and international experts when requirements arise in establishing causality and vaccine quality issues and 3) to ensure standard protocols for AEFI surveillance and investigation are correctly followed.

Team Leader: CESO
 Members: HEPO
 NIP COORDINATOR
 Contact Tracing Team Leader
 Rural Health Physician, RHU 1 East
 Rural Health Physician, RHU 2 West
 Rural Health Physician, RHU 10 North
 RHU 1 East Nurse Supervisor
 RHU 2 West Nurse Supervisor
 RHU 10 North Nurse Supervisor
 DEPARTMENT OF HEALTH FIELD OFFICER (CDOHO)

ARTICLE III. REPEALING CLAUSE - Provisions from previous and related issuances inconsistent or contrary with the provisions of this order are hereby revised, modified and rescinded accordingly. All other provisions of existing issuances which are not affected by this Executive Order, still remain valid and in effect.

ARTICLE IV. EFFECTIVITY - This Order shall take effect immediately and shall remain effective for the duration of COVID-19 deployment and immunization program unless otherwise revised or revoked.

Done this 19th day of February 2021 at City of Isabela de Basilan.