



**EXECUTIVE ORDER NO. 031-A**  
Series of 2022

**EXECUTIVE ORDER RECONSTITUTING THE LOCAL SCHOOL BOARD OF THE CITY OF ISABELA,  
IDENTIFYING ITS MEMBERS, THEIR DUTIES AND FUNCTIONS AND OTHER PURPOSES**

**WHEREAS**, Article 184 of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act 7160) mandates the creation of the Local School Board (LScB);

**WHEREAS**, education stands as one of the core priorities of the City Government, recognizing its importance as a great social equalizer towards a better quality of life and as a building block of developing a culture of excellence;

**WHEREAS**, the recent local elections requires reconstitution of the LSB due to the end of term of office of former LSB members; and

**WHEREAS**, based on the above premises, the City Government would like to ensure the seamless transition to the new administration including the continuity of the functions and programs of the LSB;

**NOW, THEREFORE, I, SITTI DJALIA A. TURABIN-HATAMAN** City Mayor of Isabela City, by virtue of the powers vested in me by the law, do hereby order the reconstitution of the LScB of the City of Isabela, with the following stipulations:

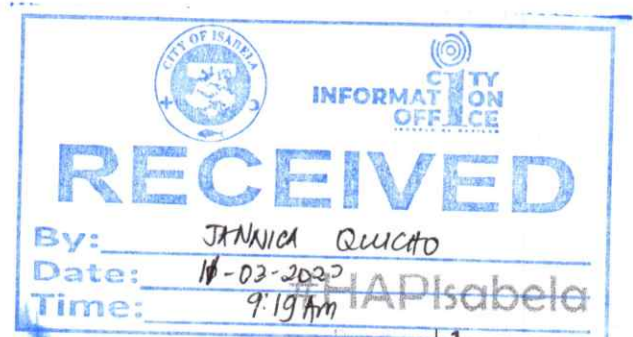
**Section 1. Composition**

The LScB of the City of Isabela shall be composed of the following:

Chairperson	<b>HON. SITTI DJALIA A. TURABIN-HATAMAN</b> City Mayor
Co-Chairperson	<b>MR. JULIETO H. FERNANDEZ, EdD, CESO IV,</b> OIC, Isabela School Division Superintendent, Department of Education
<b>Voting Members:</b>	<b>HON. JAMES ABNER S. RODRIGUEZ</b> Sangguniang Panlungsod, Committee on Education, Science, and Technology
	<b>HON. MARY MAY B. JULHARI</b> IPMR, Sangguniang Panlungsod, Committee on Indigenous Peoples
	<b>HON. HAIZER A. SALAIN</b> President, Federation of Sangguniang Kabataan Presidents
	<b>ATTY. ADZLAN S. IMRAN</b> City Administrator/OIC City Legal Officer
	<b>MS. MARY JANE F. ABENOJAR</b> Acting City Treasurer

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City Government of Isabela de Basilan  
[www.isabelacity.gov.ph](http://www.isabelacity.gov.ph)  
[mayor@isabelacity.gov.ph](mailto:mayor@isabelacity.gov.ph)





REPUBLIC OF THE PHILIPPINES  
CITY OF ISABELA

Province of Basilan

**Office of the City Mayor**

Isabela City Hall Complex, Sunrise Village, Isabela City, Basilan, Philippines

**ENGR. GAY G. PALAGTIOSA, EnP**  
City Planning and Development  
Coordinator

**DR. MOHNER S. LATIP**  
President, Federation of Parents-Teachers  
Association

**MS. EDNA S. MONTEBON**  
High School Representative of School of  
Principals

**MS. MIRZA BARUTU**  
Representative of Early Childhood Care  
and Development (ECCD)

**MA. ZERIMAR L. JALON**  
President, Federation Teachers'  
Association

**MS. RASIDA J. HAMAN**  
Elementary Representative of School  
Principals

**MS. ELMA C. KANDUM**  
Representative of Alternative Learning  
System (ALS)

**MRS. MAGDALENA B. GABRIEL**  
President/Representative of Parents of  
Children with Disabilities

**MS. MIRIAM L. SUACITO**  
Nagdilaab Foundation Inc. (NFI)

**MS. SHEILA DS PAGARIGAN**  
Isabela Barangay Lady Legislators  
Association (IBLLA)

**BISHOP LEO M. DALMAO, CMF**  
Prelature of Isabela – Claret College of  
Isabela

**MS. LESLIE GRACE CORTEZ**  
PWD Federation of Isabela City

**DR. SITTI HAIRAN S. IBRAHIM**  
Federation of Senior Citizen Association of  
the Phil. (FSCAP)

**MS. MARIDA H. ADJIRUL**  
Mindanao Tribal Leader

*Non-voting Members:*

**VICTOR MOORE INFANTE UTUTALUM**  
Infante Hospital/PCCI Isabela City  
Representative from the Business  
Community

**MR. ASHRAF H. ABDAH**  
Representative of School Governing  
Councils

**ENGR. GIAN CARLO LUNA**  
Acting City Engineer

**MS. MENDRY ANN A. LIM**  
City Information Officer


**LOUIE P. LANAJA, RCrim, MSCrim**  
Asst. School Admin  
Representative of Private Academic  
Institution

**MS. ESTRELLA S. DUNDAIN**  
City Budget Officer

**MR. ABDEL AZIZ S. EDRIS**  
City Accountant

**MR. MOJAHEDEN S. COSAIN**  
Asst. CHRMO

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## Section 2. Duties and Functions of the LScB

The LScB shall perform the following functions:

- a) Determine, in accordance with the criteria set by the Department of Education, the annual supplementary budgetary needs for the operation and maintenance of public schools within the province, city, or municipality, as the case may be, and the supplementary local cost of meeting such as needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund and such other sources of revenue as the Local Government Code of 1991 (RA 7160) and other laws or ordinances may provide;
- b) Formulate/Prepare the plan and budget for priority education programs, projects, and activities under Special Education Fund.
- c) Authorize the city treasurer, to disburse funds from the Special Education Fund pursuant to the budget prepared and in accordance with existing rules and regulations;
- d) Serve as an advisory committee to the sanggunian concerned on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and
- e) Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the local sanggunian

The Department of Education, Culture and Sports shall consult the LScB on the appointment of division superintendents, district supervisors, school principals, and other school officials.

## Section 3. Meetings and Quorum

- a) The LScB shall meet at least once a month or as often as may be necessary.
- b) Any of the co-chairpersons may call a meeting. A majority of all its members shall constitute a quorum. However, when both co-chairpersons are present in a meeting, the local chief executive concerned, as a matter of protocol, shall be given preference to preside over the meeting. The division superintendent, city superintendent or district supervisor, as the case may be, shall prepare the budget of the LScB. Such budget shall be supported by programs, projects, and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all the members shall be necessary to approve the budget.

## Section 4. Budget

The annual school board budget shall give priority to the following:

- a) Construction, repair, and maintenance of school buildings and other facilities of public elementary and secondary schools;

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- b) Establishment and maintenance of extension classes where necessary; and
- c) Sports activities at the division, district, municipal, and barangay levels.

#### **Section 5. Secretariat**

The Isabela City School Division of Department of Education shall serve as secretariat to the LScB.

The secretariat shall be responsible for providing technical support, documentation of the proceedings; preparation of reports and such other assistance as may be required in the discharge of its function.

#### **Section 6. Compensation and Remuneration**

The co-chairpersons and members of the city school board shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against the funds of the LScB, subject to existing accounting and auditing rules and regulations.



#### **Section 7. Repealing Clause**

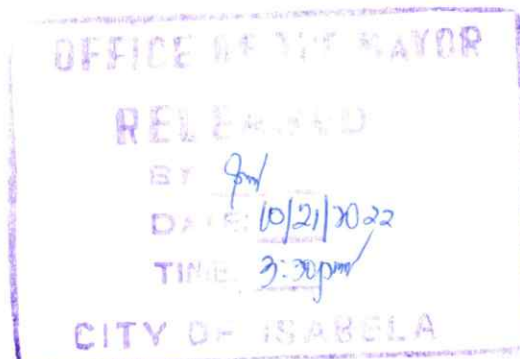
All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded, or modified accordingly

#### **Section 8. Effectivity.**


This Executive Order shall take effect immediately.

Done this 21st day of October 2022 in Isabela City, Basilan Province.

  
**SITTI DIALIA TURABIN HATAMAN**  
City Mayor 



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